



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	BSK College of Education (for women) Mandi Dabwali
• Name of the Head of the institution	Dr. Poonam Gupta
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	09896501441
• Mobile No:	9416767205
• Registered e-mail ID (Principal)	bskcollegeofeducation@gmail.com
• Alternate Email ID	chhabra.suman79@gmail.com
• Address	BSK College of Education
• City/Town	Mandi Dabwali, Sirsa
• State/UT	Haryana
• Pin Code	125104
<b>2.Institutional status</b>	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Women
• Location	Urban

• Financial Status	Grants-in aid																		
• Name of the Affiliating University	Chaudhary Devi Lal University, Sirsa																		
• Name of the IQAC Co-ordinator/Director	Dr. Suman Chhabra																		
• Phone No.	09896501441																		
• Alternate phone No.(IQAC)	7015769662																		
• Mobile (IQAC)	09896501441																		
• IQAC e-mail address	bskiqac@gmail.com																		
• Alternate e-mail address (IQAC)	bskcollegeofeductaion@gmail.com																		
<b>3.Website address</b>	<a href="#">BSK College of Education</a>																		
• Web-link of the AQAR: (Previous Academic Year)	<a href="https://bskcoe.edu.in/AQAR%202020-21.pdf">https://bskcoe.edu.in/AQAR%202020-21.pdf</a>																		
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://bskcoe.edu.in/Academic%20Calendar%202021-22.pdf">https://bskcoe.edu.in/Academic%20Calendar%202021-22.pdf</a>																		
<b>5.Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>71.50</td> <td>2003</td> <td>03/09/2003</td> <td>02/09/2008</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.49</td> <td>2015</td> <td>03/03/2015</td> <td>02/03/2020</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	71.50	2003	03/09/2003	02/09/2008	Cycle 2	B	2.49	2015	03/03/2015	02/03/2020
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B	71.50	2003	03/09/2003	02/09/2008														
Cycle 2	B	2.49	2015	03/03/2015	02/03/2020														
<b>6.Date of Establishment of IQAC</b>	06/09/2010																		
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMNTT etc.</b>																			

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Haryana State Government	Maintenance Grant	Directorate of Higher Education, Panchkula	01/03/2021	1,18,00,000/-
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>02</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>		<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<ul style="list-style-type: none"> <li>All the major activities, decided by the IQAC and included in the academic calendar, were organized by the different cells and Committees and photographs as well as news clippings were uploaded on the college website.</li> </ul>				
<ul style="list-style-type: none"> <li>To meet the environmental challenges,, there was successful organization of Plantation drive, Poster Making and Slogan Writing Competitions on Environment Conservation, Medicinal Plantation Competition, Pledge to save water, Preparation of best out of waste activities during the session.</li> </ul>				
<ul style="list-style-type: none"> <li>National Webinar on "Stop Drugs, Save Youth" on 12-01-2022, DGHE Panchkula sponsored National Seminar on Language across the</li> </ul>				

Curriculum: Need of The Hour" on 6-06-2022 and Online Alumni Meet on 29-01-2022 were organized for empowerment of institution and for the betterment of community.

- For promoting the eco-friendly campus, Rs 1860/- were spent for adding new plants and Rs. 55800/- were spent to construct the Rain Water Harvesting Tank and Biodegradable Compost pit in the college. Rs. 13008/- were spent to purchase books and periodicals to enrich the library.

- • Rs 1,29,449/-were spent to renovate the Curriculum Transaction Laboratory and Rs. 1,12,321/- were spent to meet the objective of hurdle free walking by interlock tiles paving in the backyard of the college building. Rs. 4,23,283 were spent during the session for maintenance and repairs of the different utilities of the college.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).**

Plan of Action	Achievements/Outcomes
<p>To prepare tentative plan of activities to be organized during the session 2021-22 under the guidance of IQAC.</p>	<p>All the major activities decided by the IQAC in the beginning of the session were included in the academic calendar and uploaded on the college website.</p>
<p>To celebrate the special days of National and International importance i.e. Independence Day, National Unity Day, National Education Day, Road Safety Week, National Literacy day, World Human Rights Day, World AIDS Day, Republic Day</p>	<p>All the special days were celebrated under the guidance of Principal as well as co-operation of faculty incharges.</p>
<p>To organize the Orientation program for B.Ed. Ist year and To organize the Talent Hunt Program for recognition of talents embedded in the students.</p>	<p>Ramayan Path Bhog was carried out on 23-11-22 and students were oriented with the course outlines. Talent Hunt Programme was organized on 08-12-21 and 09-12-21.</p>
<p>To develop awareness regarding Environmental conservation and sustainability for promotion of the best practice followed by the college.</p>	<p>Plantation drive, Poster Making and Slogan Writing Competitions on Environment Conservation and Medicinal Plantation Competition, Pledge to save water, Preparation of best out of waste competitions were organized by the Eco Club to create Environmental awareness.</p>
<p>To initiate empowerment of young future female teachers towards the issues of National Unity, Drugs intake, Values deterioration and Gender Equality.</p>	<p>Celebration of National Unity Week, Extension lecture on Yuva Sashaktikaran Kaushal, National Webinar on Stop Drugs, Save Youth and National Poster Making Competitions on National Daughters' Day, Group Discussion on deterioration of values among youth, Need of Swami Vivekanand,s Educational thoughts in Present Scenario were organized for empowerment of young future female teachers.</p>

<p>To maintain the college campus and infrastructure by making required renovations and repairs.</p>	<p>An amount of 7,63,325/- was spent to maintain the campus regarding electricity bills, repairs, TA, DA and paving the path with tiles.</p>
<p>To organize Alumni Meet in the college and invite suggestions and feedback for the betterment of the college in future.</p>	<p>Online Alumni Meet was organized on 29-01-22 and feedback was collected via Google meet link. Suggestions of the Alumni were analyzed and discussed for the betterment of the college.</p>
<p>To carry out the process of periodical inspection i.e. once in every three years with reference to the letter no. by the affiliating university smoothly. To submit the data of the session 2020-21 on the portal of AISHES.</p>	<p>The inspection of affiliating university was carried out smoothly on 21-02-2022 and requisite information was provided to the inspection team. Data was submitted on the portal of AISHES on 28-02-2022.</p>
<p>To nurture the health awareness among the girls students regarding best practice followed for Menstrual Hygiene, Breast Cancer and Cervical Cancer particularly.</p>	<p>Extension lecture on Causes and prevention of Cervical Cancer, Awareness Rally, Group discussion and Slogan Writing on World Health Day, Poster Making on Yoga postures and Celebration of International Yoga Day by practicing of best Yoga Postures for female health were organized to meet the objectives of the best practice.</p>
<p>To update the library with new books and periodicals.</p>	<p>An amount of Rs 13008/- was spent to purchase the new books and periodicals for the library.</p>
<p>To take the measures for promoting the best practice of eco- friendly campus for sustainable development</p>	<p>For this objective, Rs 1860/- were spent for adding new plants, Rs. 55800/- were spent to construct the Rain Water Harvesting Tank and Biodegradable Compost pit in the college. All staff taken care for not wasting the water and electricity (when not in use).</p>

<p>To direct the faculty for submitting their due API cases to IQAC for verification before forwarding to the affiliating university for promotion under CAS.</p>	<p>Dr. Kamlesh Yadav, Dr. Sushila Kumari and Mrs. Simta were instructed to prepare and submit the record of their cases of due promotion under CAS. All three faculties submitted their records to Principal and the cases were submitted to Dean of colleges, CDLU, Sirsa after verification by the IQAC. The cases were passed in the screening committees held on 29/04/22 by the CDLU, Sirsa.</p>
<p>To renovate the Curriculum Transaction Lab with required facilities.. To spread the interlock tiles in the backside yard of the college building.</p>	<p>Rs 129449/-were spent to renovate the Curriculum Transaction Lab. Rs. 112321/- were spent to meet the objective of hurdle free walking in the backyard of the college building.</p>
<p>To prepare the proposal of National Seminar for sponsorship by the Directorate of Higher Education, Panchkula.</p>	<p>The proposal summary of the National Seminar on topic "Language Across the Curriculum Approach: Need of the hour" was submitted to DGHE, Panchkula and organized on 6-06-2022 after approval from DGHE, Panchkula.</p>
<p>To instruct the faculty to fill PBAS Performa (ACRs) at the end of the session and submit to the IQAC Incharge.</p>	<p>Faculty submitted the PBAS Performa (ACRs) at the end of the session.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<p>Name of the statutory body</p>	<p>Date of meeting(s)</p>
<p>BSK Education Society</p>	<p>02/12/2022</p>
<p><b>14. Whether institutional data submitted to AISHE</b></p>	

Year	Date of Submission
2021	28/02/2022

### 15. Multidisciplinary / interdisciplinary

The college is running single course of B. Ed.

### 16. Academic bank of credits (ABC):

The decision regarding the Academic Bank of Credits for B.Ed. Course is currently under the control of the Affiliating University, Chaudhary Devi Lal University, Sirsa.

### 17. Skill development:

The College has executed a number of initiatives during the session with a strong focus on the development of life related, teaching as well as soft skills among the pupil teachers. Skill development programmes have been integral part of the B.Ed. programme. The college makes best efforts for skill development among the future teachers. Since knowledge, skill, and social commitment are the three pillars on which college philosophy is built, the activities seek to achieve these goals as follows:-

- The college organizes Morning assembly with Gayatri mantra uchharan, Shri Madbhagwad Geeta path followed by a prayer daily to imbibe the moral values based life skills among the future teachers.
- There is arrangement of formal and stepwise training of the teachers. It starts with the orientation of the micro skills in B.Ed. Ist year and ends with the four months internship in B.Ed. IInd year. Micro Teaching skills based lessons, Simulated Teaching lessons are prepared and practiced by the B.Ed. students in the college and Real Teaching practice of 15 days is carried out in Govt. Schools of the nearby area.
- The teacher educators arrange co-curricular activities like group discussions and debates in classroom situations to foster the critical thinking skills among the future teachers.
- Communication skills are developed among the students by developing regular reading and writing habits. Question answer technique and Class room tests are followed to improve active vocabulary of the learners for effective communication skills.
- ICT is compulsory paper prescribed by the affiliating university and there is provision of Computer Instructor to develop practical skills of using computer especially the use of Microsoft word, Microsoft Excel and Power Point



Presentation. The students are also trained to carry out the power presentations in the class.

- Social Skills, Demonstration skills, Life skills are imbibed in the learners by organizing different types of activities like Drama presentation, Drawing and Painting Competitions, Preparation of improvised apparatus and many more activities in each and every session.
- Independent thinking is encouraged through purpose-driven education, accepting failures with grace. The institution's quality initiative to educate student's information, skills, and values that go beyond the curriculum is called skill enhancement programmes. As a teacher-training school, the institution's approach of skill development places a strong emphasis on improving students' fundamental abilities and unleashing their full potential.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Language, of course, is inextricably linked to art and culture. A number of initiatives were taken during the session to foster languages, arts, and culture among the pupil teachers.

- It includes a greater emphasis on activities of Lohri celebration, Diwali celebration, Holi celebration and celebrating all days of National and International importance to foster cultural aspect of the pupil teachers.
- Teaching in the home/local language as well as in English language to promote multilingualism wherever possible. Language Across the Curriculum Approach is the compulsory paper taught in the B. Ed. IInd year to enhance the language using abilities of all the subject teachers.
- Conducting more experiential language learning i.e. organization of DGHE, Panchkula sponsored National Seminar on the topic "Language across the Curriculum Approach: Need of the Hour" on 6th June, 2022. In this National Seminar, the language experts throw light on the need of language learning. Language across the curriculum, role of language teachers, status of multilingualism in present scenario etc. for the sake of knowledge of the pupil teachers, teacher educators and teachers from the higher education institutes.
- Drama and Art in Education is taught as the practical project to orient the future teachers with artistic capabilities required for teaching. The subject is taught by active

involvement of the pupil teachers in artistic activities of drawing and painting in relation to teaching school subjects.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**Outcome Based Education:** - Outcome-based education is a system where all the parts and aspects of education are focused on the outcomes of the course. Outcome-based education (OBE) is education in which an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, when they leave the institution. The students take up courses with a certain goal of developing skills or gaining knowledge and they have to complete the goal by end of the course. In the institution, the main objective of the B.Ed. Course is outcome based education. Following practices are followed to achieve the aim of OBE:-

- There is focus on skill development i.e. teaching skills are imbibed among the learners during the course.
- Different methods of teaching school subjects are taught to the future teachers.
- Teaching aptitude is enhanced by guiding the students about role of teacher, characteristics of good teaching and principles to be followed while teaching learning in the school classroom situations.
- Communications skills are enhanced by making the learners to participate in number of curricular and co-curricular activities organized by different cells, clubs and committees established under IQAC.
- There is practice of ICT skills and usage of these skills is enhanced in teaching learning process in different ways like PPT, M.S Word & M.S Excel etc.
- The faculty aims to facilitate learning that recognizes individual differences in learners enabling the learners to demonstrate knowledge, skills and competences.
- Leadership qualities, organizational skills and Competitive skills to meet the new challenges regarding their field are enhanced among the future teachers by involving them in number of curricular activities and co-curricular activities organized by different cells and clubs during the session.
- The student teachers are trained to develop different types of instructional material required in the school classroom teaching.
- There is practice of student centric teaching learning approach rather than traditional teacher centred teaching. For this, participation of students is emphasized by Class room

seminars, presentations, group discussions and different other activities organized by various cells and clubs.

- There is organization of extensions lectures and more activities on current affairs eg. Health awareness, Legal Rights, Employment Opportunities, Women Empowerment etc. to develop basic and easy life skills to face challenges of personal and professional life.

After completing their teacher education programme, pupil teachers will be ready to put their skills to use in a variety of settings. They improved their teaching abilities and fulfilled NCTE's requirements for becoming qualified teachers. They improved their instructional style. Students are capable of choosing the best instructional methods for their requirements after analysing the curriculum. Many students apply for teaching jobs; those who are selected continue to teach in reputed schools. They employ creative ideas to fully engage themselves in the process of self-directed learning. After becoming a teacher in any sector, they contribute in community service in society. They are able to develop the link between theory and practice.

#### 20.Distance education/online education:

Not Applicable

### Extended Profile

#### 1.Student

2.1 194

Number of students on roll during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 100

Number of seats sanctioned during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 63

Number of seats earmarked for reserved categories as per GOI/State Government during the year:

File Description	Documents
Data Template	<a href="#">View File</a>

2.4 95

Number of outgoing / final year students during the year:

File Description	Documents
Data Template	<a href="#">View File</a>

2.5 Number of graduating students during the year 95

File Description	Documents
Data Template	<a href="#">View File</a>

2.6 100

Number of students enrolled during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2. Institution

4.1 15,81,700/-

Total expenditure, excluding salary, during the year (INR in Lakhs):

4.2 25

Total number of computers on campus for academic purposes

## 3. Teacher

5.1 07

Number of full-time teachers during the year:

## Extended Profile

### 1.Student

2.1	<b>194</b>
Number of students on roll during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	<b>100</b>
Number of seats sanctioned during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>63</b>
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
File Description	Documents
Data Template	<a href="#">View File</a>
2.4	<b>95</b>
Number of outgoing / final year students during the year:	
File Description	Documents
Data Template	<a href="#">View File</a>
2.5	<b>95</b>
Number of graduating students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.6	<b>100</b>
Number of students enrolled during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

<b>2.Institution</b>	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	15,81,700/-
4.2 Total number of computers on campus for academic purposes	25
<b>3.Teacher</b>	
5.1 Number of full-time teachers during the year:	07
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
Data Template	<a href="#">View File</a>
5.2 Number of sanctioned posts for the year:	14
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Planning</b>	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	
<p>The College is affiliated to CDLU, Sirsa and the B.Ed Curriculum is framed by the CDLU Sirsa. The active role is played by the IQAC to ensure the quality of the course outcome. Activities such as teaching, learning process, teaching Practice, Internship, examination (Internal and External), Co-curricular etc are properly planned and implemented each year. The academic calendar, Year Plan, Programme learning outcomes, course learning outcomes, activities events etc are uploaded on the institution's website. Effective course delivery is insured by using various teaching methods and pedagogical initiatives such as lectures cum discussion, group discussions, PowerPoint presentation presentations\ seminar, tutorials, project work, demonstrations</p>	

and assignments etc. class test and house examinations are conducted in order to assess the achievement level of the students. The examination pattern of affiliating University is strictly adopted by the college. Both for theory and practical subject as per affiliating University guidelines.

Weaker students are diagnosed by reviewing the house examination result and remedial classes are organized to teach them. Teachers put in all efforts to ensure quality and enhance academic growth teaching skills among the pupil teachers.

**Time Table:-** To prepare a proper and planned time table with the consideration of due weight age for each paper and number of hours allotted as per University guidelines. Schedule regarding Micro teaching, Simulated teaching, Integration of skills, Demonstration lesson, Discussion lesson, School teaching practice and Internship are properly planned and implemented during the session to enhance their skills and methodology.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	No File Uploaded
Plan developed for the academic year	<a href="#">View File</a>
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	No File Uploaded

**1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni**

**E. Any 1 of the above**

File Description	Documents
Data as per Data Template	No File Uploaded
List of persons who participated in the process of in-house curriculum planning	No File Uploaded
Meeting notice and minutes of the meeting for in-house curriculum planning	No File Uploaded
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded
Any other relevant information	No File Uploaded

**1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers**

**B. Any 3 of the Above**

File Description	Documents
Data as per Data Template	No File Uploaded
URL to the page on website where the PLOs and CLOs are listed	Nil
Prospectus for the academic year	No File Uploaded
Report and photographs with caption and date of student induction programmes	No File Uploaded
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**



**1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available****1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year****15+6**

File Description	Documents
Data as per Data Template	No File Uploaded
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View File</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="#">View File</a>
Any other relevant information	Nil

**1.2.2 - Number of value-added courses offered during the year****02****1.2.2.1 - Number of value-added courses offered during the year****02**

File Description	Documents
Data as per Data Template	No File Uploaded
Brochure and Course content along with CLOs of value-added courses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year****NILL****1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year****194**

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	<a href="#">View File</a>
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

**1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance**

Three of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<a href="#">View File</a>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**1.2.5 - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year**

02

**1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year**

02

File Description	Documents
Data as per Data Template	No File Uploaded
Certificates / evidences for completing the self-study course(s)	<a href="#">View File</a>
List of students enrolled and completed in self study course(s)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The institutions is an affiliating college that through it's cocurricular activities tries to inculcate values and ethics among its student. It ensures not only effective curriculum delivery but also make every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted through out the year .Through these programmes students imbibe universal moral and social values, sensitivity towards gender issues and environmental consciousness.

1. Gender sanitization programmes like lecturers and seminars.
2. Celebration of international Women's day.
3. Observance of Earth Day andWorld Environment Day.
4. Up holding values of multiculturalism and Gender empowerment through the activity of various cells and clubs like poster competition and presentation etc.
5. Observance of National Festival, Morning Assembly, Geeta Path, National and International Days.
6. Gender, School and Society and environmental education are

taught as subjects in B.Ed 2nd year.

File Description	Documents
List of activities conducted in support of each of the above	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	<a href="#">View File</a>

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The institution follows the curriculum prescribed by CDLU, Sirsa. It is balanced curriculum for the training and grooming of the pupil teachers even in the role of diversity and equity in teaching learning process. The curriculum provides theoretical inside to the pupil teacher to envisage the various educational and social issues. The institution provides equal weightage to the theory and school based practical activities. The syllabus of Contemporary India and Education the compulsory paper of B.Ed 1st year familiarizes the pupil teacher concept, meaning and other aspects of diversity and social equality and equity. Besides it focuses on the problems of caste and class based disparities. Moreover in B.Ed II year Knowledge and curriculum, there is a compulsory paper of "Creating an Inclusive School" to understand the diversity based on Individual differences and cope up with all types of children in inclusive education. During the teaching-learning process teacher educators observe the value of democracy, abstain from criticizing each other & instead become pro-active and well attentive to understand different view points in a democratic way.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<a href="#">View File</a>
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The B.S.K. College of Education is situated in the Mid of the Mandi Dabwali township. The campus is neat clean lush-green and free from pollution. It has good building with all infrastructure facilities conducive for conduction of teacher education programme. It has a multipurpose hall of the required 500 seating capacity for effective conduction of curricular and co-curricular programme. The college has also a seminar room. There is a suggestion box outside the Principal's office. Any stake holder can put his/her suggestions and complaints in the box. The suggestions are analyzed and worked upon and understanding the barriers in PT's learning. The faculty and PT's discuss freely in tutorial class about various problems of learning. All the possible efforts are made by the faculty to solve the identified problems. IQAC reviews aspects concerning academic growth and takes steps to facilitate growth and barriers. IQAC ensures that whether the classroom instructions and presentations are PTs oriented or it involves affective participation of the PT's. IQAC does instructional monitoring and ensures feedback through evolution of PT's by their practical and academic performances.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum –

**semester wise from various stakeholders.  
Structured feedback is obtained from  
Students Teachers Employers Alumni  
Practice Teaching Schools/TEI**

File Description	Documents
Sample filled-in feedback forms of the stake holders	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<b>No File Uploaded</b>
Action taken report of the institution with seal and signature of the Principal	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment of students during the year**

**194**

##### **2.1.1.1 - Number of students enrolled during the year**

**194**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Document relating to sanction of intake from university	No File Uploaded
Approval letter of NCTE for intake of all programs	<a href="#">View File</a>
Approved admission list year-wise/ program-wise	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

105

#### 2.1.2.1 - Number of students enrolled from the reserved categories during the year

105

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	No File Uploaded
Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

7

#### 2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

7

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificate of EWS and Divyangjan	<a href="#">View File</a>
List of students enrolled from EWS and Divyangjan	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Minimum eligibility criteria for B.Ed admission 50% for general category 45% for sc category students .Admission to the B.ED course depends on the academic merit of the UG and PG level. The merit list is prepared by the affiliating university and the college is allotted list of selected students by the university.

Student of different academic achievement levels are identified on the basis of their previous examination results. At entry level, in orientation programme, the learning needs of the students are diagnosed on the basis of their academic background (UG, PG) and teacher educators caters them with the appropriate selection of teaching subjects. The efforts are also made to develop teaching competencies.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis**



**of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	<a href="#">View File</a>
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

**2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	No File Uploaded
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<b>2.2.4 - Student-Mentor ratio for the academic year</b>	
1:28	
<b>2.2.4.1 - Number of mentors in the Institution</b>	
7	
File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents of mentor-mentee activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded
<b>2.3 - Teaching- Learning Process</b>	
2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.	
<p>The Teachers plan in advance during the curriculum transaction process. The college endeavors to make teaching learning as a two-way process and students- centric. It is ensured by the teacher educators that students participate in the teaching-learning activities whole-heartedly. The teacher adopted student-centric and pedagogical methods for effective teaching learning process. Besides Classroom Lectures, the teachers employ experiential learning, problem-solving methodologies, role-playing activities, classroom seminars, group discussion, team teaching, project works methods, brain storming, assignment, group discussion and teaching through online mode.</p>	
File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year</b>	

7

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to LMS	Nil
Any other relevant information	No File Uploaded

**2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year**

194

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

**2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports**

File Description	Documents
Data as per Data Template	No File Uploaded
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	No File Uploaded
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Mentoring is an important component developed among teacher educators of the institution in assisting student teachers in the initial stages of their teaching career.

- Working in teams: Teachers are using a mentoring system to encourage students to share their strengths and weaknesses and seek the personal guidance of the teacher who becomes their mentor. Students are encouraged to work in teams in micro teaching lessons and peer observation in the presence of teacher in- charge.
- Dealing with student diversity: Students from different regions, speaking different languages with different socio-economic levels, different educational backgrounds and medium of instruction are mentored by faculty.
- Opening the session with the orientation programme and talent search explore academic background diverse needs.
- Faculties allocate assignments, projects, classroom presentation and group discussion among students to think critically to make them innovative and creative in tackling the task assigned.
- Teachers motivate students to participate in regional and national level seminars, conferences, workshop, webinars, etc.
- Conduct of self with colleagues and authorities: Seminars, workshops, training/orientation programmes, guest lectures,

etc. are all organised to create an environment conducive to better learning and development of self.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

To nurture various skills among students, several techniques are employed. A list of the activities adopted by the institutions is given below.

Contribution to the self-management of knowledge:-

- Pedagogical analysis of contents and methods of teaching in classroom is participated by all trainees.
- Practice of simulated teaching in methodology papers by the peers.
- ICT computer application as compulsory paper for enhancing

intellectual skills in the use of ICT.

- Learning the drafting of achievement test and administering it during internship.

Assignment preparation.

Contribution to the skill development: Several activities are conducted to develop skill includes

- Organization of Morning Assembly.
- Organization of Micro, Simulated Teaching, Discussion Lesson Presentation for developing teaching skills.
- Organization Cultural programmes on various occasions.
- Personality Development.
- Through group discussions, classroom, debates on current relevant issues related to societal issues like female foeticide, education, philosophy, awareness etc.
- Organization Singing, Slogan, Painting, Poem Recitation, Rangoli competitions.
- Eco-Club initiates awareness programme for using ecofriendly materials.
- Training is given to the trainee students about the proper usage of teaching aid, Multimedia, Maps, Humor in the teaching learning process.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 2.4 - Competency and Skill Development

**2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include**  
**Organizing Learning (lesson plan)**  
**Developing Teaching Competencies**  
**Assessment of Learning Technology Use and Integration**  
**Organizing Field Visits**  
**Conducting Outreach/ Out of Classroom Activities**  
**Community Engagement**  
**Facilitating Inclusive Education**  
**Preparing Individualized Educational Plan (IEP)**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities with video graphic support wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

<b>2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement</b>	<b>Six/Seven of the above</b>
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports and photographs / videos of the activities	No File Uploaded
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of each selected activity	No File Uploaded
Any other relevant information	No File Uploaded

<b>2.4.3 - Competency of effective communication is developed in students</b>	
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**through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of the activities carried out during the academic year in respect of each response indicated	No File Uploaded
Any other relevant information	No File Uploaded

**2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples prepared by students for each indicated assessment tool	No File Uploaded
Documents showing the different activities for evolving indicated assessment tools	No File Uploaded
Any other relevant information	No File Uploaded

**2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive**



**devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of each response selected	No File Uploaded
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

**2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence showing the activities carried out for each of the selected response	No File Uploaded
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

**2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples of assessed assignments for theory courses of different programmes	No File Uploaded
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Practice teaching sessions are developed co-operatively by Principal, subject experts and schoolteacher's demonstration lessons in all the methods are given to student teachers to prepare them to give the the lesson in the B.Ed Ist year. Lesson plans and teaching aids are prepared under the guidance of subject teachers (teacher's educators). Teaching practice incharge and faculty members visit the schools and get their permission for practice teaching before the commencement of the practice teaching. Selection of schools for internship is done by discussing with College staff, Principal and management Committee.

The teachers of the practice teaching schools play the role of a facilitator who observes teaching of the lesson, acquaints with students strengths and weaknesses. The same will be discussed with faculty members and pupil teachers for further follow-ups. The syllabus for practice teaching and internship of pupil teachers are selected by the school subject teachers. Before this process orientation is given prior to internship commencement. Classes allotted during practice teaching and internship are consulted with the school Principals and subject teachers. Student are made to expose to the diverse school set ups, all curricular and cocurricular events to get hands on experience and better management skills.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.9 - Number of students attached to each school for internship during the academic year****2.4.9.1 - Number of final year students during the academic year**

95

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Plan of teacher engagement in school internship	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sample copies for each of selected activities claimed	<a href="#">View File</a>
School-wise internship reports showing student engagement in activities claimed	<a href="#">View File</a>
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	<a href="#">View File</a>

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The subject teachers and the principals and teachers of the practice teaching schools selected for internship play the role of a facilitator. Teaching aids are prepared under the guidance of

the subject teachers. The same will be executed in the classes allotted to them. During execution the teacher educators, Principal and school teachers and the peers observe their teaching of the lesson, acquaints with students strengths and weaknesses and give them feedback to improve their teaching.

File Description	Documents
Documentary evidence in support of the response	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School\* Teachers Principal / School\* Principal B. Ed Students / School\* Students (\* 'Schools' to be read as "TEIs" for PG programmes)**

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	No File Uploaded
Two filled in sample observation formats for each of the claimed assessors	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness**

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	No File Uploaded
Five filled in formats for each of the aspects claimed	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.5 - Teacher Profile and Quality

### 2.5.1 - Number of fulltime teachers against sanctioned posts during the year

6

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	No File Uploaded
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

### 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	No File Uploaded
Any other relevant information	No File Uploaded

### 2.5.3 - Number of teaching experience of full time teachers for the during the year

91

#### 2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

91

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

1.Management deutes faculty to attend seminars, workshops, symposium, orientation, Refresher,National & State webinarother programs for professional development.

2.Making use of internet, surfing and downloading recent information.

3. Organizing Classroom seminars, webinar.

4. Undertaking visit to teaching practice schools to update their academic needs.

5. Library periodsnewspapers, magazines and other resources for ensuring personal development of the teaching staff of the institution. 6. During the Covid-19 pandemic time our college has conducted national webinars, workshop, Yoga, Youth Stop drug on online mode. 7. Teachers have upgraded themselves with hands on usage of ICT tools for online education.

8. Various online courses are taken up by the faculties for their professional development.

9. Faculties participated in various paper presentations at state as well as National level.

File Description	Documents
Documentary evidence to support the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution

Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The Continuous Internal Evaluation CIE is in accordance to norms prescribed by University CDLU, Sirsa. Each theory course has an internal assessment component of 20 marks (out of 100) comprising of essay (5 marks), two assignments of 10 marks each and one class test of 15 marks. Required orientation and guidance is given for the same. There are Project Based Courses in each semester. Semester One: Co-Curricular activities and 1 week of Community Work (50 marks) Semester Two: Three week Internship including 5 lessons, observation of lessons of school teachers and peers, school based activities (100 marks) Semester Three: 11 week Internship including 15 lessons, school based activities, maintaining reflective journal, administration of unit test (200 marks) Semester Four: 4 week internship including 10 lessons, maintaining reflective journal, creating a learning resource, action research, 1 week community work (150 marks) There are two Ability Based courses held one each in Semester One and Four and one Audit Course on Drama and Art in Education. These courses are assessed and evaluated by the college.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually**

Four of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<a href="#">View File</a>
Annual Institutional plan of action for internal evaluation	No File Uploaded
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

### 2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

- The administrative office of the college guides the students about the process. The process is also explained on the CDLU website. For errors like the mark sheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in locating marks in exam branch and correcting discrepancies.
- Examination committee and administrative staff address all grievances related to internal assessment marks.
- The examination committee is set-up at the college level to sort issues related to attendance and internal assessments and all queries are responded to by the Principal.
- The committee promptly deals with errors related to attendance, internal assessment of the students. In B.Ed course, annual examinations are held at the college as per the guidelines of CDLU, Sirsa. Internal and external examiners are appointed for paper setting and evaluation process by CDLU, Sirsa.
- On the declaration of the results by CDLU, Sirsa, the students can address their grievances to the examination committee. Students can procure for revaluation if required.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe



the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

1. The college follows the Academic calendar of CDLU, Sirsa .Examination Committee of college decide on dates during which the internal assesment assignments were to be given to the students.
2. Dates for conducting internal examination and presentation/submission of assignments and submission of marks are informed by the relevant subject teacher educator.
3. Cirular annoucing dates of assignments and submission of marks is uploaded. The decision regarding dates for conduct of assignments depends on completion of first year admissions, mid master breaks, gazetted holidays as well as other planned activities of the college such as the student festival, College day or Founder's day, sports day,etc. Keeping this in mind the respective subject teachers prscribe and inform the submission /presentation dates to the students as per their regular class schdule as prescribed under the umbrella of CDLU , Sirsa are also implemented for the student in the current academic year.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

## 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

- The PSOs (Programme Specific Outcomes) and COs (Course Outcomes) are based on the goals of intuition based and curriculum These are related to:-
  - a) life orientation, b) community oriented and c) career oriented as well as the vision of college which states-
- The PSOs and Co encompassing the objectives of the university programmes and course are stated in the syllabi which areavailable on the university website. The respective links ofthe syllabi with PSOs and COs are available on the website ofthe college.

- **Communication of PSOs and COs to teachers:** Our college being affiliated to CDLU, Sirsaw follow the program and syllabus as per the guidelines of the University.
- **In addition,** the college IQAC supports to host various programmes proposed by the university.
- **Communication of PSOs and COs to students:** On commencement of teaching term, the syllabus with its outcomes is discussed in the class.
- **Syllabus copies, references PSOs and Cos** are available to the students in college library for reference.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Result sheet for each year received from the Affiliating University	<a href="#">View File</a>
Certified report from the Head of the Institution indicating pass percentage of students program-wise	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

- **The PSOs (Programme Specific Outcomes) and COs (Course Outcomes) are based on the goals of intuition based and curriculum**

a) life orientation, b) community oriented and

c) career oriented as well as the vision of college which states-

- **The PSOs and Co encompassing the objectives of the university programmes and course are stated in the syllabi which are available on the university website. The respective links of the syllabi with PSOs and COs are**

available on the website of the college.

- Communication of PSOs and COs to teachers: Our college being affiliated to CDLU University Dharwad, we follow an program and syllabus as per the guidelines of the University.
- In addition, the college IQAC supports to host various programmes proposed by the university.
- Communication of PSOs and COs to students: On commencement of teaching term, the syllabus with its outcomes is discussed in the class.
- Syllabus copies, references PSOs and Cos are available to the students in college library for reference.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.7.4 - Performance of outgoing students in internal assessment

### 2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

95

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<a href="#">View File</a>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

- Course Outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the student's performance in the

class activities, usage of ICT, assignments, internship records in and their role in departmental activities.

- Student's performance is noted continuously on various activities like their regularity, receptiveness, participation in class discussions and the overall behavior. Their performance in the internal examinations provides the initial clue of their learning outcome.
- Class rooms Seminars, Oral Test assignments, micro teaching, simulated teaching, Discussion Lesson Schoolteaching were conducted in core subjects of B.Ed before the Continuous Proficiency Assessment Examinations to enable them to have through preparation of the core subject through their presentation.
- Apart from Semester and internal house examinations for theory and practical the faculty also conducts extra class tests to improve the average performance of the class.
- Organization of various curricular and co-curricular activities to cater the initially identified learning needs.

The programs delivered are tailor-made to match the educational objectives and teaching-learning methods. Since the program offered deals with wellbeing of the future female teacher , the assessment is based on the competency and skill development achieved under the program objectives. As such all are well coordinated as envisaged by the institution and Choudhary Devi LalUniversity Sirsa.

File Description	Documents
Documentary evidence in respect to claim	No File Uploaded
Any other relevant information	No File Uploaded

## 2.8 - Student Satisfaction Survey

### 2.8.1 - Online student satisfaction survey regarding teaching learning process

Nil

## RESEARCH AND OUTREACH ACTIVITIES

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

### 3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

00

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

**3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research**

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports**

One of the above

File Description	Documents
Documentary evidences in support of the claims	No File Uploaded
Details of reports highlighting the claims made by the institution	<a href="#">View File</a>
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

## 3.2 - Research Publications

**3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year**

01

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
First page of the article/journals with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

### 3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

01

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
• First page of the published book/chapter with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

##### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

03

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

#### 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

194

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	<a href="#">View File</a>
Report of each outreach activity with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

194

#### 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

194

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the claim along with photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded



3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

The college organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation.

- On the occasion of International Women's Day, an Awareness Rally was organised by the Women Club and the college. A large number of girls students, college teachers and other staff also took part in the rally by displaying poster, flaps related to the women empowerment.
- A National seminar was organised by the Department of Higher Education, Panchkula on the theme of "Language Across the Curriculum: Need of the Hour" on 7th June 2022. The language experts enlightened on the way to promote multilingualism according to the diversity of country. A number of community people, academicians got benefited.
- A National webinar on the topic "Stop Drug-Save Youth". The Chief Guest of the program was Shri Kaushal Kishore, Minister of State for Housing and Urban Affairs Government of India and conducted in the presence of Shri Akshat Kant, National Programme Convener, Nasha Mukta Smaj Abhiyan Kaushal and Dr. Dinesh Chahal, Assistant Professor and coordinator and NSS, Central University of Haryana, Mahendragarh. Shri Kaushal Kishore Ji said that drugs addiction is not only taking a toll on the health of the effected person but also affecting the family, society and the country.

File Description	Documents
Relevant documentary evidence for the claim	<a href="#">View File</a>
Report of each outreach activity signed by the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year**

0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

**3.4 - Collaboration and Linkages**

**3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year**

Nil

**3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

**3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year**

Nil

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copies of the MoU's with institution / industry/ corporate houses	No File Uploaded
Any other relevant information	No File Uploaded

**3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly**

Three/Four of the above

organizes Local community based activities  
 Practice teaching /internship in schools  
 Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The institution has adequate facilities infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc. The College encompasses a well maintained lush green campus ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities. College encompasses sufficient number of well-furnished, well ventilated, spacious classrooms. The College has multiple seminar halls. These halls are regularly used for conducting National seminars and daily activities at the college. The students are promoted for active involvement in paper presentations, group discussions, etc. Tutorial rooms: Separate tutorial rooms are there in the college campus for tutorial lecture, doubt clarification and special remedial classes for weak and needy students. All laboratories are well equipped with state of the art equipment and facilities. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.

File Description	Documents
List of physical facilities available for teaching learning	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

##### 4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

02

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Link to relevant page on the Institutional website	<a href="https://bskcoe.edu.in/">https://bskcoe.edu.in/</a>
Any other relevant information	No File Uploaded

#### 4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

4,23,283

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Name of ILMS Software - ALASKA Name of Automation - Partially Automated Version -2018-A Year of Automation -2014

File Description	Documents
Bill for augmentation of library signed by the Principal	No File Uploaded
Web-link to library facilities, if available	<a href="https://bskcoe.edu.in/">https://bskcoe.edu.in/</a>
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

**NIL**

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

**4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases**

File Description	Documents
Data as per Data template	No File Uploaded
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

**4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)**

**Nil**

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.2.5 - Per day usage of library by teachers and students during the academic year

##### 4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

60

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	No File Uploaded
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

**4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained**

as gifts to College	
File Description	Documents
Data as per Data Template	No File Uploaded
Any other relevant information	No File Uploaded
<b>4.3 - ICT Infrastructure</b>	
4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words	
<p>ICT facilities Hardware and software maintenance of computers and accessories are done as per requirement. The students have to prepare power point presentation and digital lesson plan to teach their subjects in schools. "Information and communication Technology" is offered as one of the paper. The students are encouraged to present their seminars through power point presentation in the college. The students are encouraged to present their seminars through power point presentation in the college as well as outside. Training on the MS Office software and utilities are provided to the students during the work experience period. Before leaving for practice teaching, the students are trained to handle OHP, LCD, slide projector and computers. During internship they prepare power point presentations with transparent sheets for OHP and slides. All the staff and students are freely allowed to make use of the computer lab and internet facility. There are four lecture halls and one multipurpose hall. Academic growth by providing the maintenance facility, Wi-Fi facility for staff, and the institution has subscribed N-LIST (<a href="http:nlist.inflibnet.ac.in">http:nlist.inflibnet.ac.in</a>) database from INFLIBNET where students and teachers can access E-books and E-journals from anywhere any time.</p>	
File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>4.3.2 - Student – Computer ratio during the academic year</b>	
2:1	

File Description	Documents
Data as per data template	<a href="#">View File</a>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

**4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)  
Opt any one:**

**D. 50 MBPS - 250MBPS**

File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant Information	No File Uploaded

**4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit**

File Description	Documents
Data as per Data Template	No File Uploaded
Link to videos of the e-content development facilities	Nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Uploaded

**4.4 - Maintenance of Campus and Infrastructure**



**4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)**

Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities. College has well established system for maintenance and utilization of available supporting facilities various committees are responsible for these facilities. Various committees are UGC/College Accreditation committee, Cultural committee, Purchasing committee, lawn maintenance committee, hospitality and many more committees which make sure the proper utilization of the resources and keep record of the facilities. The classrooms are well equipped with technology like the smart boards and effective teaching. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment. Library books and records maintenance is done every year. Teacher in charge of different committees check all the record yearly. Classrooms, Staffrooms, Seminar halls and Laboratories, etc. are cleaned and maintained regularly by non-teaching staff assigned for each floor. Regular feedback is taken by IQAC and suggestions are incorporated on the basis of feedback.

File Description	Documents
Appropriate link(s) on the institutional website	<a href="http://bskcoe.edu.in/Procedures%20and%20Policy.pdf">http://bskcoe.edu.in/Procedures%20and%20Policy.pdf</a>
Any other relevant information	<a href="#">View File</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<a href="#">View File</a>
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	No File Uploaded
Any other relevant information	No File Uploaded

**5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable**

Nine or more of the above

File Description	Documents
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Data as per Data Template for the applicable options	No File Uploaded
Institutional guidelines for students' grievance redressal	<a href="#">View File</a>
Composition of the student grievance redressal committee including sexual harassment and ragging	No File Uploaded
Samples of grievance submitted offline	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)</b>	

File Description	Documents
Data as per Data template	<a href="#">View File</a>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	No File Uploaded
Any other relevant information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
10	95

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of Placement Cell for during the year	No File Uploaded
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 5.2.2 - Number of student progression to higher education during the academic year

#### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

22

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of graduating students and their progression to higher education with seal and signature of the principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

23

File Description	Documents
Data as per Data Template	No File Uploaded
Copy of certificates for qualifying in the state/national examination	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

N/A

File Description	Documents
Copy of constitution of student council signed by the Principal	No File Uploaded
List of students represented on different bodies of the Institution signed by the Principal	No File Uploaded
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	No File Uploaded

**5.3.2 - Number of sports and cultural events organized at the institution during the year**

41

File Description	Documents
Data as per Data Template	No File Uploaded
Reports of the events along with the photographs with captions and dates	<a href="#">View File</a>
Copy of circular / brochure indicating such kind of events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The Institute has a non-registered but functional Alumni Association .The alumni give support to the students through interaction and guidance.The mission of the Alumni Association isto promotea mutually benefit to the Institute and its alumni.

Objectives of the Alumni association:

- To encourage good relations between college and its alumni.
- To maintain and update the data base of all the alumni of the college and to interact with them.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To get the valuable advices of the Alumni in the overall development of the college.
- To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits

Activities and Contributions:

- They are invited for meetings at the college and they interact with their teachers and express their suggestions.
- Few Alumni gave Guest lecturers to the existing students on career development.

- Feedback from alumni is collected on Alumni Meet on NAAC prescribed feedback performa.

File Description	Documents
Details of office bearers and members of alumni association	<a href="#">View File</a>
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support**

One/Two of the above

File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	<a href="#">View File</a>
Any other relevant information.	No File Uploaded

**5.4.3 - Number of meetings of Alumni Association held during the year**

1

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<a href="#">View File</a>
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Alumni association acts as an effective support system to the institution through 1. Inviting alumni in Annual Alumni meet and collect feedback from them. 2. Apply the suggestions received from the alumni in the form of feedback for improvement of the institution which provides a support system. 3. Providing guidance and Counselling to alumni for their bright future. 4. Inviting alumni to the seminars or workshops organized by the institution for their Professional development and giving them the feeling that they always belong to the institution. 5. Providing platform to all the students that i.e. Old and New students to meet, share and grow. In this way Alumni Association helps in strengthening the bond between old students and institution, creating a healthy and sustainable relationship with them by involving them in institute activities.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

**Vision: Empowering women educationally, socially, morally and**



economically endowed with values and wisdom.

**Mission:-** i) To impart value based education ii) To produce quality teachers for school education. iii) To develop sensitivity towards emerging issues like environment, global peace, gender equality and literacy. iv) To inculcate discipline, duty, consciousness and regularity in students through co-curricular and sports activities. v) To train teachers' trainees with holistic personality so that they could fit in any school system. vi) To create awareness among teacher trainees about the modern trends in education like inclusive and eco-friendly education.vii) To provide opportunities for the all round development.

File Description	Documents
Vision and Mission statements of the institution	<a href="#">View File</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

1)Decentralization: - The administration of the college distributes duties to various academic and cultural committees based on discussions in meeting of IQAC for conducting various activities all the year along with maintaining the quality of standards of the work. There is regular check whether the work of different committees is up to the mark by IQAC by having regular meetings with members and in charges of different committees.

2)Participative management: -

(a) IQAC of college conducts annual meeting inviting teaching staff and management to share their views and suggestions for the improvement in quality followed by year long continuous review of the targets set.

(b) The constructive feedback from students is sought and used it

for of institutional activities.

File Description	Documents
Relevant documents to indicate decentralization and participative management	No File Uploaded
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

**Financial Function** In the office of institution, we have computerized account software system which ensure transparency in financial functions, also institution conducts internal and external audits regularly. For ensuring transparency in purchase, we have a purchase committee. Financial transactions are done through cheques & RTGS Facilities. Cash books ledger books and vouchers files are maintained regularly.

**Academic functions**-The college constituted diff committees for smooth functions i.e. IQAC, Admission committee, examination committee and Time- table committee. The main responsibilities of these committees is to ensure transparency in academic functions. Admission process is completely transparent, merit lists are displayed on notice board. Reservation policy is followed as per government rules. Time- table is prepared by Time- table committee and displayed on notice board. University ensure are taken as per university time schedule. Results of internal examination is displayed on notice board and discussed in classrooms.

**Administrative functions**--For effective administrative we have participative in mechanism. Policy decisions are taken by governing body Principal and IQAC, for the implementation of administrative functions, the responsibilities are assigned to different committees, IQAC monitors to enhance and promote quality cultural in the college. Review of these committees is taken periodically.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	No File Uploaded
Any other relevant information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

One of Institutional strategic plan during the session 2021-22 was to organize National Level Seminar/ Conference/ Workshop/ Webinar on any current issue like Awareness about drugs, Language across Curriculum, Domestic Violence, Influence of Social media on Youth and NEP-2020.

Implementation:- Under the aegis of IQAC one National Level Webinar and one National Level seminar sponsored by DGHE, Panchkula were organized on 12/01/22 and 06/06/22.

1. National Webinar was organized on the theme of "Stop drugs, Save Youth" by online mode on Google platform.
2. National Seminar was organized on the theme "Language across the Curriculum approach: Need of the Hour".
3. Resource person for Webinar was Sh. Kaushal Kishore, Minister of State for Ministry of Housing and Urban affairs, Govt of India .
4. Keynote speaker and Resource Person for National Seminar were Prof. Pankaj Sharma and Prof. Nivedita Hooda from C.D.LU. Sirsa.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The institution has various bodies for smooth functioning at all levels, members Governing body, Principal, IQAC coordinator, members of IQAC, Faculty members, Librarian Conveners of various committees and members co-ordinates and run the entire work

process of the college.

The appointment rules for Teaching & non -teaching staff are as per UGC and department of Higher Education, Panchkula.

Service rules and procedures are guided by C.D.L.U, Sirsa and rules of state government (Haryana Govt.)

File Description	Documents
Link to organogram on the institutional website	Nil
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Screen shots of user interfaces of each module	No File Uploaded
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

It has been decided based on the minutes of the meeting that Environmental awareness should be developed among girl students regarding Environmental conservation and sustainability.

In- charge of Eco-Club was instructed to conduct such activities for developing awareness among girls.

The action was taken and different activities were organized by Eco-Club to create awareness about Environmental Conservation and sustainability like Poster Making, Slogan Writing, Plantation drive, Medicinal plantation competition and Preparation of best out of waste Competition.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<a href="#">View File</a>
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

**WELFARE MEASURES FOR TEACHING STAFF**-Advance loan facility from PPF and NPS as per rules of Govt., Casual leaves, Earned Leave and Maternity leave according to DGHE ,PANCHKULA.

**WELFARE MEASURES FORNON-TEACHING STAFF**-Loan facility and uniform for support staff. Casual leave, Earned Leave and Maternity Leave are granted to non-teaching staff.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year**

0

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

**6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.**

02

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochures / Reports along with Photographs with date and caption	No File Uploaded
List of participants of each programme	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes**

04

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of Course completion certificates	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

There is an internal performance appraisal system for its teaching and non-teaching staff members headed by the Principal of institution.

The Principal monitors and evaluates the areas of improvement or the overall performance annually or as per the requirement. Students at the end of their course also give feedback about all teachers on Performa or online feedback is also obtained from all the students time to time. All these are scrutinized and assessed by Principal.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Yes, Institution conducts internal and external financial audits regularly The institutional accounts are maintained on daily basis by the accountant. The detail of income and expenditure are subject to internal auditing by chartered accountant. The detail of income and expenditure is prepared by the accountant of college. once in year .External auditing process take place after

about three years by DGHE, Panchkula.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<a href="#">View File</a>
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

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File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The institution is administered by the governing body following the best practices in given working scenario. The institution always ensures that the funds are collected on timely basis and are utilized in best possible way by ensuring judicious investments and restricting to budget expenditure. The main sources of receipts are fee collected from students. Grants from state govt. and UGC, interest of F.D's, fines and other miscellaneous income.



File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

### Significant Contributions by IQAC during the session 2021-22

- All the major activities, decided by the IQAC and included in the academic calendar, were organized by the different cells and Committees and photographs as well as news clippings were uploaded on the college website.
- To meet the challenges of environment, there was successful organization of Plantation drive, Poster Making and Slogan Writing Competitions on Environment Conservation, Medicinal Plantation Competition, Pledge to save water, Preparation of best out of waste activities during the session.
- National Webinar on "Stop Drugs, Save Youth" on 12-01-2022, DGHE Panchkula sponsored National Seminar on Language across the Curriculum: Need of The Hour" on 6-06-2022 and Online Alumni Meet was organized on 29-01-2022 for empowerment of institution and betterment of community.
- For promoting the eco-friendly campus, Rs 1,860/- were spent for adding new plants and Rs. 55,800/- were spent to construct the Rain Water Harvesting Tank, Biodegradable CompostPit and Vermi Compost Pit in the college. Rs. 13,008/- were spent to purchase books and periodicals to enrich the library.
- Rs 1,29,449/-were spent to renovate the Curriculum Transaction Laboratory and Rs. 1,12,321/- were spent to meet the objective of hurdle free walking by interlock tiles paving in the backyard of the college building. Rs. 4,23,283 were spent during the session for maintenance and repairs of the different utilities of the college.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	No File Uploaded
Any other relevant information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The institution reviews its teaching learning process periodically through IQAC. Some of activities of IQAC in this regard are:-

1. Academic Monitoring: -The worthy Principal (Chairman IQAC) keeps check on the completion of syllabusso that the prescribed syllabus is completed within the stipulated time .Also Principal regularly visits to the classes regarding regularity and punctuality of class work.

2. Students Feedback: - Feedback from students is collected on feedback forms by offline and online mode on faculty, teaching learning process and evaluation. After evaluating feedback from students, suggestions are given to faculty members for improvement by IQAC chairman and IQAC Coordinator.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year**

22

File Description	Documents
Data as per Data Template	No File Uploaded
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF**

Two of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to the minutes of the meeting of IQAC	<a href="https://bskcoe.edu.in/IQAC%20minutes%202021-22.pdf">https://bskcoe.edu.in/IQAC%20minutes%202021-22.pdf</a>
Link to Annual Quality Assurance Reports (AQAR) of IQAC	<a href="https://bskcoe.edu.in/AQAR%202020-21.pdf">https://bskcoe.edu.in/AQAR%202020-21.pdf</a>
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

**First Cycle: - Incremental improvements after first cycle**

1. Arrangements of Smart Classrooms
2. Up gradation in ICT Lab.
3. Construction of Multipurpose hall.
4. Up gradation of Library.
5. Broadband Connection.

**Second Cycle: - Incremental improvements after second cycle.**

1. Science Lab Up gradation.
2. Installation of CCTV Camera.
3. Arrangements of large capacity generator.
4. WI-FI Campus.
5. Flooring with tiles in staff room, guest room and washroom etc.
6. Biometric Attendance device for Staff and Students.

File Description	Documents
Relevant documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The institution has clear policy of streamlining ways and guidelines for energy conservation and use. The faculty and students are aware of the college's energy policy and make each and every possible effort to utilize energy responsibly at all times. Some of the practices followed are as follows:

- An actively working Eco club to keep check on the use of various energy sources available in the institution.
- Annual energy audit by the Eco Club and submission of report to the head of the institution.
- Necessary actions by the head of the institution to reduce the energy consumption based on the report submitted by the energy monitoring committee.
- Display of Signboards/ Posters on energy conservation at the focal points of the institution.
- Promotion of use of LED lights in the institution. Every new light fixture on campus is an LED.
- Every employee and student makes sure that electric gadgets are only utilized when necessary.
- Setting computers to sleep mode when not in use to make less consumption of energy is in practice.
- Maximum use of daylight in classrooms and office rooms.
- Provision of reuse of waste water of AC, RO System etc. for plants and Rain Water Harvesting System.

File Description	Documents
Institution's energy policy document	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The institution has very clear and practical policy of "Reduce the Waste Policy" for waste management. It has been implemented in the institution and followed by all staff and students regularly. Vermi Compost Pit, Water Harvesting Tank and Biodegradable Compost pit are recently prepared in the college. The college undertakes certain steps for Solid, Liquid and E-waste Management. For Solid waste Management, there are dustbins placed in each and every room and corner of the garden. Regular cleaning of dustbin is there.

Bio degradable waste or Green waste like leaves, grass, fruits peels etc. are collected in Pucca Pit prepared for the green waste management. Non-degradable waste is collected and put into M.C.'s carriage daily. For Liquid Waste Management the liquid waste of the Science lab is disposed of by separate pipe system so as to keep nearby soil safe. Waste water is arranged to flow towards plants to make them watered. For E-Waste Management broken or damaged furniture is reused by assembling the parts. Otherwise wastage is collected in store and disposed of. Broken parts of computers, mother board, hard discs and other office e- waste are stored in separate store room and disposed of properly. Less paper is used in the office and printing is only done when absolutely essential. Paper waste is disposed of using a recycler.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant**

Three of the above

File Description	Documents
Documentary evidence in support of each selected response	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage**

All of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

B.S.K. College of education is committed to maintain clean, serene and green environment for providing pollution free atmosphere. A cleaner, greener environment is visible through a range of initiatives. The lush green garden with floral plants and trees all around provides green cover and healthy environment to the college. There are dustbins all around the college premises, both inside the rooms and outside. Apart from primary cleanliness and sanitation efforts, the institute is also promoting sustainable habits by advising students to bring cloths bag or paper bags at the college campus to maintain a plastic free environment. The overhead water tank in the college is cleaned in frequent intervals to maintain the quality of water. Plantation drive is carried out on different occasions in the college. Vehicle free day is practiced once in a week i.e. every Wednesday. The office is partially moving towards the paperless office by use of whatsapp groups for staff and students, email communication with affiliating university. DGHE, Panchkula, UGC, NCTE etc. The College offers lush green gardens having green landscaping view with trees and plants all around in the campus. The institution is making efforts on green initiatives and waste management every year.

File Description	Documents
Documents and/or photographs in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.6 - Institution is committed to encourage green practices that include Encouraging use**

All of the above

**of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants**

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	No File Uploaded
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

**7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)**

**Rs. 1860/-**

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

India is a culturally diverse nation where individuals with diverse religious, cultural, and linguistic identities coexist peacefully. BSK College of Education is sensitive and emphatic towards social, environmental and community issues. It makes an effort to uphold harmony and foster goodwill among its students. Our college regularly plans a variety of events for students to positively influence cultural activities in society. The



institution has organized the seminars, webinar and programs related to such issues in recent year. The major problem of the surrounding community is Drugs intake and Language issues. So National Webinar on "Stop Drugs, Save Youth" and National Seminar on "Language Across the Curriculum Approach: Need of the hour" was successfully organized to meet the community needs. The College also nurtures healthy environment for which different efforts are carried out time to time. There is organization of competitions by Women cell, Legal Literary cell and others on the topics like "Beti Padhao, Beti Bachao", Dowry System; Road safety Issues etc. to leverage the community practices. Celebration of all types of special days of national & international importance, festivals of different cultures like Holi, Diwali, Christmas are celebrated for leveraging community practice and challenges.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View File</a>
Web-Link to the Code of Conduct displayed on the institution's website	<a href="#">View File</a>
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)  
Describe any two best practices successfully implemented by the institution as per NAAC format

### BEST PRACTICES 2021-22

**Title: I - Promoting measures towards Environmental Friendly Campus**

**Title: II-To sensitize the women towards key aspects of women's health, not only reproductive health but health in its entirety.**

**Link to website:- <https://bskcoe.edu.in/BestPractices.php#>**

File Description	Documents
Photos related to two best practices of the Institution	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Bhagwan Shri Krishan College of Education (for women) is the oldest Govt. Aided Teacher Education College of this area. It is the solely grant in aid teacher education institution working for the betterment of females under the affiliation of Chaudhary Devi Lal University, Sirsa. The institution has a long-standing commitment to women emancipation and is working towards their education, empowerment and all round development which can be gauged from the organization of number of activities to enhance their physical, mental, cultural and social aspects. The college endeavours to achieve the best in different ways for the perfection of future female teachers for sustainable developments. The vision of the college is empowering women educationally, socially, morally and economically endowed with values and wisdom which leads to their holistic development. As visible from vision and mission statements, the institute has been focusing on the holistic development of students while aiming at excellence in education and meeting the quality standards set by accrediting and regulatory bodies.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	No File Uploaded
Any other relevant information	<a href="#">View File</a>